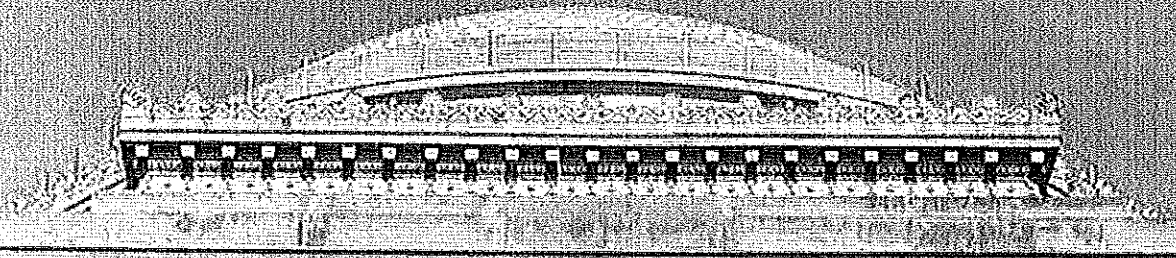


 COLUMBIA UNIVERSITY
IN THE CITY OF NEW YORK

2013 Annual Security and Fire Safety Report

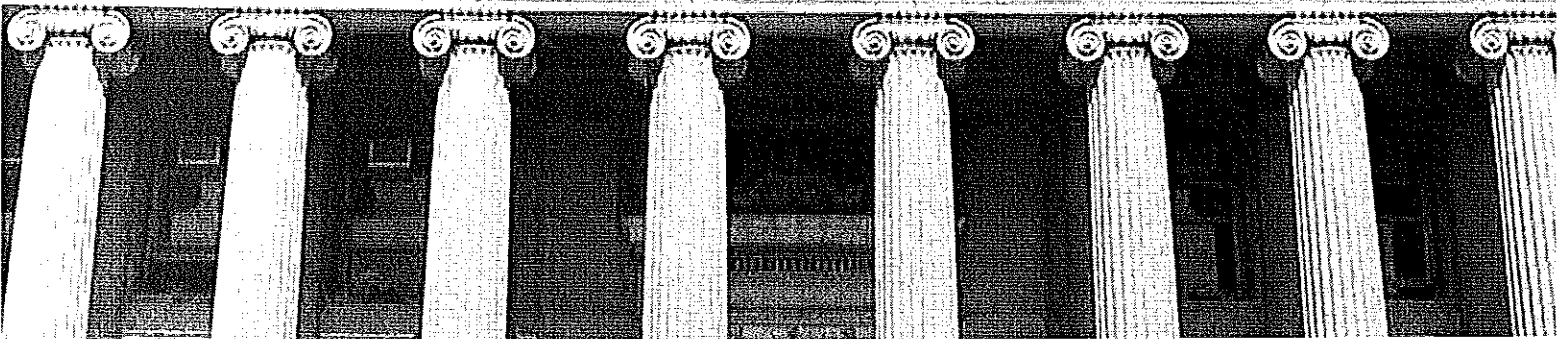
COLUMBIA UNIVERSITY PUBLIC SAFETY



KINGS COLLEGE FOUNDED IN THE PROVINCE OF NEW YORK

1789

THE LIBRARY OF COLUMBIA UNIVERSITY



Contents

A Message from the Vice President for Public Safety	1
The Clery Act	2
The Department of Public Safety	3
Reporting Criminal Incidents	5
Missing Student Procedures	6
Crime Prevention Education and Awareness	7
Fire Safety	9
Access to University Facilities	13
Disability Services	14
University Policies Related to Alcohol and Drugs	15
Title IX	16
Preventing and Responding to Sexual Assault	16
Workplace Violence	23
Campus Crime Statistics	23
Appendix 1: Definitions of Reportable Crimes	25
Appendix 2: Columbia University Crime Statistics	27
Appendix 3: University Definition of Sexual Assault	30
Appendix 4: Fire Safety Definitions	31
Appendix 5: Description of Student Housing Fire Detection and Suppression Systems	32
Appendix 6: Additional University, City, State, and Federal Fire Policy Resources	33
Appendix 7: Fire Statistics	34
Appendix 8: Columbia University Safe Haven Program	35



EMERGENCY NUMBERS

Calls to the emergency numbers listed below are answered 24 hours a day, 7 days a week.

Morningside (including Manhattanville area) Campus

212-854-5555

Campus phones: x4-5555

Medical Center Campus

212-305-7979

Campus phones: 305-7979

CONTACT US

Please visit, call, or write us!

Morningside (including Manhattanville area) Campus

Department of Public Safety

111 Low Library, Mail Code 4301

535 West 116th Street

New York, NY 10027

Tel: 212-854-2797

Fax: 212-932-0798

Medical Center Campus

Department of Public Safety

109 Black Building

650 West 168th Street

New York, NY 10032

Tel: 212-305-8100

Fax: 212-305-5434

E-mail: publicsafety@columbia.edu

Website: www.columbia.edu/cu/publicsafety

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, requires colleges and universities to:

- publish an annual report every year by October 1 that contains three years of campus crime and fire safety statistics and certain campus security policy statements;
- disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain noncampus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have "significant responsibility for student and campus activities";
- provide "timely warning" notices of those crimes that have occurred and pose an ongoing "threat to students and employees";
- issue an emergency notification, upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus;
- disclose in a public crime log "any crime that occurred on campus . . . or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department"; and
- maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

The Columbia University Department of Public Safety engages in a vigorous program designed not only to meet but to exceed these requirements. This program consists of:

TIMELY WARNING NOTICES: CAMPUS SAFETY ALERTS AND CRIME ALERTS

The Department of Public Safety will issue a crime alert for any serious incident that constitutes an ongoing or continuing threat to the Columbia community when there are enough details known about the crime to provide useful information to the community. Alerts are routinely posted in the lobbies of academic buildings, University residence halls and University apartment housing locations, and on the Public Safety website. They are also e-mailed to appropriate groups based upon the nature of the alert.

EMERGENCY TEXT MESSAGING

The Department of Public Safety will respond to all reports of emergencies or dangerous situations on campus. Upon confirmation by Public Safety representatives of an emergency or dangerous situation involving an imminent threat to the health or safety of students or employees, Public Safety officials will request and coordinate the response of additional resources, where necessary, and make appropriate notifications. The University will, without delay, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the Emergency Management Operations Team, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Specifically, Student Administrative Services, assisted by Public Safety, will determine the appropriate segment or segments of the campus to receive the notification; determine the content of the notification including recommendations to shelter in place, evacuate a facility, avoid portions of the campus, or

DID YOU KNOW?

Register now for text message alerts!

► STUDENTS:

Simply log in to Student Services Online (<https://sso.columbia.edu/>), click on "Text Message Enrollment," and add your cell phone number.

► EMPLOYEES:

Log in to MyColumbia (<https://my.columbia.edu/>), click on the Faculty & Staff tab, and update your personal information. Select "Cellular" from the phone type, add your mobile phone number, and click "Save."

other appropriate actions; and utilize the University's mass notification (text messaging) system to notify the campus community. The text messaging system is tested at least once each year.

DAILY CRIME AND FIRE LOGS

The University maintains public crime and fire logs at both the Morningside and Medical Center Operations Centers. Criminal acts reported to Public Safety or an addition to an existing entry in the log will be entered into the crime log within two business days unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim. The logs are available for public inspection during business hours.

EMERGENCY PREPAREDNESS

The Department of Public Safety coordinates the University's Emergency Management Operations Team (EMOT). This group is comprised of Public Safety command staff and senior managers from various departments within Columbia University, who meet regularly to develop and practice the implementation of emergency plans, including disaster response and evacuation through regularly scheduled drills each year that test one or more emergency procedural operations. This multidisciplinary approach is an important part of the University's emergency response and business continuity plans. For more information about emergency preparedness policies, visit www.columbia.edu/cu/studentsservices/docs/preparedness/#N1002A.

DID YOU KNOW?

Emergency procedure posters have been placed in classrooms to indicate guidelines to follow during emergency incidents that may occur on campus. Some incidents may require you to take shelter in place, while others may require evacuation from the facility.

EMERGENCY PROCEDURES

The poster is titled "EMERGENCY PROCEDURES" and is divided into several sections with icons:

- EMERGENCY PREPAREDNESS:** Includes instructions like "Stay calm and listen to instructions," "Evacuate immediately when instructed," and "Do not use elevators." It also lists "EMERGENCY CONTACTS" such as Public Safety (212) 854-2222 and Fire (911).
- ACTIVE SHOOTER:** Features the acronym "RUN, HIDE, FIGHT" and instructions: "Run if you can," "Hide if you cannot run," and "Fight only as a last resort." It also lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and the Police (911).
- EVACUATION:** Instructs to "Evacuate immediately when instructed," "Use stairs, not elevators," and "Proceed to the designated assembly area." It lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and Fire (911).
- SHelter IN PLACE:** Instructs to "Stay in your room or classroom," "Lock doors," and "Turn off lights." It lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and the Police (911).
- SEVERE WEATHER:** Instructs to "Go to the lowest level of the building," "Go to the center of the room," and "Cover your head." It lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and the Police (911).
- BLINDING AGENTS:** Instructs to "Cover your eyes and nose," "Move to the center of the room," and "Stay on the floor." It lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and the Police (911).
- HAZARDOUS MATERIALS:** Instructs to "Evacuate immediately when instructed," "Do not touch anything," and "Do not use elevators." It lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and the Police (911).
- EXPLOSION:** Instructs to "Drop, cover, and hold on," "Get under a sturdy desk or table," and "Stay on the floor." It lists "EMERGENCY CONTACTS" for Public Safety (212) 854-2222 and the Police (911).

 At the bottom, it says "COLUMBIA UNIVERSITY" and "EMERGENCY PROCEDURES" with a phone number "212-854-2222".

The Department of Public Safety

About Us

The Department of Public Safety at Columbia University is committed to the safety and well-being of the University community—and it shows. We consistently score high marks in campus safety and were named one of the safest urban schools in the U.S. in an issue of *Reader's Digest* magazine. Our two Operations Centers, one on the Morningside campus and one on the Medical Center campus, are staffed and operational 24 hours a day, 7 days a week. Through these centers, we coordinate campus and neighborhood patrols, arrange guard services, and address calls for assistance. We work closely with the NYPD and FDNY, along with other neighborhood partners, to safeguard the campus. Our Public Safety professionals are well trained.

Workplace Violence Policy

Policy Statement

Columbia University is committed to supporting a workplace environment free from harassment, intimidation, threats, and violence for all members of the University community including but not limited to faculty, staff, student employees, contracted employees, visitors, and guests of the University. While no large organization is immune from acts of violence, clear policies and procedures help reduce the likelihood of such events and guide appropriate responses to situations that may arise.

Reason(s) for the Policy


The purpose of this policy is to address the issue of potential workplace violence in our community, prevent workplace violence from occurring to the fullest extent possible, and set forth procedures to be followed if such violence occurs.

Who Is Governed by This Policy?

This policy applies to all employees of the University including faculty, all staff, temporary employees, and student employees (with respect to conduct that pertains to their employment status). In addition, the policy applies to individuals whom the University contracts to do work on its behalf, including consultants, vendors, contractors, and subcontractors. University employees and those working on behalf of the University are expected to adhere to this policy at all times, on or off campus, when they are officially representing or acting on behalf of the University, conducting University business, and/or attending University-sponsored or financed activities. This policy covers activity at all University-owned and operated properties, facilities, and off-campus locations where University business is conducted.

The Department of Public Safety investigates all reports of crimes. In serious cases, referrals are made to the New York Police Department. For noncriminal workplace issues, please call Human Resources (Morningside campus: 212-851-0617; Medical Center campus: 212-305-3819) for information and assistance.

Please note: Complaints of discrimination and/or harassment may also be covered by the University's Employment Policies and Procedures on Discrimination and Harassment found here: <http://eoaa.columbia.edu/employment-policies> and the Student Policies and Procedures on Discrimination and Harassment found here: <http://eoaa.columbia.edu/student-policies>



Campus Crime Statistics

The Clery Act requires U.S. colleges and universities receiving federal student financial aid to disclose timely and annual information about crime on and around their

campuses. Recent amendments to the law have added a requirement that schools afford the victims of campus sexual assault certain basic rights and have expanded reporting requirements.

Since 1999, our reports have also included statistics on categories for crimes that have occurred in locales adjacent to Columbia's campuses. These are crimes committed in public areas such as sidewalks and streets immediately surrounding the campuses, noncampus buildings, and other off-campus property used by the University in direct support of its educational mission. These additional areas are reported separately from reports of crime on campus. Information about the specific location of public property included in these statistics can be obtained from the Department of Public Safety.

The crimes reported are not necessarily committed against a member of the University community. Crimes that may have occurred on the campus of any affiliated educational institution (Barnard, Teachers College, Union Theological Seminary, Jewish Theological Seminary) are not included in the University's statistics, as these institutions compile their own Clery crime statistics.

Explanation of How Statistics Are Compiled

The statistics contained herein, which include crimes on campus and crimes in adjacent public areas, are collected by the Department of Public Safety and are based on crimes reported directly to Public Safety and information provided by the local police precincts.

In preparation for annual reporting, persons within each school of the University with significant responsibility for student and campus affairs, including disciplinary affairs, are surveyed for knowledge of crimes that may not have been reported to Public Safety or police authorities. These individuals include Deans of Students, Residence Life Coordinators, Athletic Directors and coaches, administrative heads of student groups, and Student Affairs personnel. Persons at Counseling and Psychological Services, the Ombuds Office, and campus ministries are not surveyed for knowledge of certain crimes because the law does not impose a reporting obligation on persons with counseling or pastoral obligations.

Crimes that occurred in residence halls are reported both in the "On Campus" category and in the "Residence Hall" category. Thus, "Residence Hall" is a subset of "On Campus."

The presentation of the tables is designed to enable the reader to compare crimes committed in the same locales during the past three years.

The definition of each type of reportable crime can be found in Appendix 1 and may differ from the definition of comparable crimes under the New York Penal Code or University discipline policies. The Clery Act also requires reporting of hate crimes incidents in the defined categories where the evidence suggests the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

The University has no specific policies or procedures allowing survivors or witnesses to report crimes on a confidential basis for purposes of statistical collection only. However, if a campus official has knowledge of a reportable crime that was not reported for investigation or disciplinary action and he or she informs the Department of Public Safety, that occurrence will be included in these statistics.

Appendix 2

COLUMBIA UNIVERSITY CRIME STATISTICS—MORNINGSIDE CAMPUS

	On Campus			Noncampus			Public Property			Residence Halls ¹			Total	Total	Total
	2012	2011	2010	2012	2011	2010	2012	2011	2010	2012	2011	2010	2012	2011	2010
Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	3	0	0	0	0	0	3	0	0
Sex Offenses—Forcible	12	3	4	0	0	0	2	1	2	6	2	2	14	4	6
Sex Offenses—Nonforcible	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Robbery	1	1	0	0	0	0	4	8	12	0	0	0	5	9	12
Burglary	27	24	26	2	0	1	0	0	0	12	8	11	29	24	27
Aggravated Assault	3	4	1	0	0	0	1	5	6	1	2	1	4	9	7
Motor Vehicle Theft	0	0	0	0	0	0	1	2	2	0	0	0	1	2	2
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	136	169	189	0	0	0	0	0	0	134	164	187	136	169	189
Arrest for Drugs	0	1	10	0	0	0	0	0	0	0	0	7	0	1	10
Discipline for Drugs	147	134	113	0	0	0	0	0	0	145	128	107	147	134	113
Arrest for Weapons	0	0	0	0	0	0	0	0	3	0	0	0	0	0	3
Discipline for Weapons	2	0	0	0	0	0	0	0	0	2	0	0	2	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	1	1	1	0	0	0	0	0	0	1	1	0	1	1	1
Hate Crimes ²	None of the crimes listed above were bias motivated.														

1. All crimes in the Residence Halls column are also represented in the On Campus column.

2. The Higher Education Opportunity Act of 2008 requires universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. In 2012, three acts of vandalism in on-campus buildings were deemed to be bias motivated. In 2011, one act of intimidation in an on-campus building was deemed to be bias motivated. In 2010, two acts of vandalism were deemed to be bias motivated. One of the incidents took place in a residence hall. Additionally, one case of aggravated harassment was deemed to be bias motivated.

COLUMBIA UNIVERSITY CRIME STATISTICS—MEDICAL CENTER

	On Campus			Noncampus			Public Property			Residence Halls ¹			Total	Total	Total
	2012	2011	2010	2012	2011	2010	2012	2011	2010	2012	2011	2010	2012	2011	2010
Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	2	1	0	0	0	0	0	2	0	1	0	0	2	3	0
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	12	1	7	0	0	0	12	1	7
Burglary	1	1	2	0	0	0	0	0	0	0	0	0	1	1	2
Aggravated Assault	0	0	0	0	0	0	0	1	1	0	0	0	0	1	1
Motor Vehicle Theft	0	0	0	0	0	0	4	1	5	0	0	0	4	1	5
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Drugs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Drugs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Weapons	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes ²	None of the crimes listed above were bias motivated.														

1. All crimes in the Residence Halls column are also represented in the On Campus column.

2. The Higher Education Opportunity Act of 2008 requires universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. In 2012, four acts of vandalism in on-campus buildings were deemed to be bias motivated. In 2011, one act of vandalism in an on-campus building was deemed bias motivated. No incidents determined to be bias motivated were reported in 2010.

COLUMBIA UNIVERSITY CRIME STATISTICS—LAMONT-DOHERTY EARTH OBSERVATORY¹

	On Campus			Noncampus			Public Property			Total	Total	Total
	2012	2011	2010	2012	2011	2010	2012	2011	2010	2012	2011	2010
Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes ²	None of the crimes listed above were bias motivated.											

1. There are no residence halls on this campus and therefore the category is not applicable.

2. The Higher Education Opportunity Act of 2008 requires universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. No incidents determined to be bias motivated were reported in 2012, 2011, or 2010.

COLUMBIA UNIVERSITY CRIME STATISTICS—NEVIS LABORATORIES¹

	On Campus			Noncampus			Public Property			Total	Total	Total
	2012	2011	2010	2012	2011	2010	2012	2011	2010	2012	2011	2010
Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes ²	None of the crimes listed above were bias motivated.											

1. There are no residence halls on this campus and therefore the category is not applicable.

2. The Higher Education Opportunity Act of 2008 requires universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. No incidents determined to be bias motivated were reported in 2012, 2011, or 2010.

Appendix 3

UNIVERSITY DEFINITION OF SEXUAL ASSAULT

Columbia University abides by New York State definitions of rape, sodomy, and sexual abuse.

Additionally, the University specifically defines sexual assault as:

Nonconsensual sexual intercourse: any form of sexual intercourse (anal, oral, or vaginal), however slight, with any object without consent. Intercourse means vaginal or anal penetration (however slight) by a penis, object, tongue, or finger; and oral copulation (mouth to genital contact or genital to mouth contact).

Nonconsensual sexual contact: any intentional sexual touching, however slight, with any object without a person's consent. Intentional sexual contact includes contact with the breasts, buttocks, groin, or touching another with any of these body parts, or making another person touch any of these body parts; any intentional bodily contact in a sexual manner.

Student Services for Gender Based & Sexual Misconduct responds when students are alleged to have engaged in sexual assault. The Office of Equal Opportunity and Affirmative Action responds when faculty, staff, or a third party are alleged to have

engaged in sexual assault. The Columbia Law School Dean of Students responds when Columbia Law School students are alleged to have engaged in sexual assault.

NEW YORK STATE LAW

Sexual assault refers to rape, criminal sexual act, sexual abuse, and other nonconsensual sex offenses that are serious crimes under New York State law. Rape is an act of unwelcome penile/vaginal penetration, however slight, by forcible compulsion. Other sexual offenses under New York State law involve unwelcome physical contact with a person's genitals, buttocks, or breasts. In all cases, the force need not be overtly violent; the threat of force that places a person in fear of physical injury or kidnapping may be sufficient. A number of sexual offenses under New York State law involve nonforcible sexual, anal, or oral intercourse with someone under the age of seventeen. The severity of the offense depends in part on the ages of the parties. Criminal penalties in New York State for all such acts vary according to the circumstances but can include prison sentences of up to 25 years.